

Nordic Council of Ministers' Grant Programme for Nordic-Baltic Non-Governmental Organisations' (NGO) Cooperation 2018 Estonia

I. CONTENT REPORT

II FINANCIAL REPORT

All fields marked with an asterisk (*) are mandatory.

1. Project title:

Applicant

2a. Organisation:

2b. Country:

Project implementation dates

3a. Project began at:

 - - *

3b. Project ended at:

 - - *

Grant recipient

4a. Organisation's name:

4b. Address:

4c. Telephone:

4d. E-mail:

Project manager

5a. Name:

5b. Telephone:

5c. E-mail:

Description of the results of the project

6a. Number of participants: *

Male:

Female:

6b. A summary of the activities undertaken, including target group and number of participants (please report gender statistics: number, distribution of responsibilities, etc.): *

You have 1000 words remaining

7. A brief reiteration of the project objectives: *

You have 250 words remaining

8. Information on the achievement of the objectives: *

You have 250 words remaining

9. Has/what impact did the activities produce in the society within the priority areas? Has/how did the project contribute to the development of the societal democracy? *

You have 250 words remaining

10. How has the project helped to create or strengthen networks between NGOs and other partners? Has/how the project strengthened the capacities of the Baltic NGOs? *

You have 250 words remaining

11. Was there any cooperation with authorities and what was the experience? *

You have 250 words remaining

12. The future impact expected, how will the achieved results be sustained and how will the engagement between partners across borders continue? *

You have 250 words remaining

13. An evaluation of the project, including any problems or successes encountered, lessons learned? *

You have 250 words remaining

14. How were the results used, published and shared with other relevant NGOs? Please enclose scanned copies of articles in media, also printed (published) material (1 copy). *

You have **250** words remaining

Upload file

No file uploaded yet



[+ Add another file](#)

15. Did you find the information on requirements of the programme sufficient and relevant in the guidelines of the programme? *

You have **250** words remaining

16. Any other comments and suggestions concerning the programme are welcome: *

You have **250** words remaining

Save

Next >

EXAMPLE

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All fields marked with an asterisk (*) are mandatory.

17. Contract sum of the grant from the NCM Nordic-Baltic NGO Programme DKK:

18. Advance payment (85% of grant) received from the Programme DKK:

0

19. Estimated sum to be additionally paid / refunded (DKK):

0 DKK should be refunded to the Management Body

20. Planned budget and expenditures of the project:

| Budget Item | Planned budget | Expenditure (DKK) | | Actual total expenditure(DKK) |
|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| | | Programme Grant | Co-financing | |
| Salary / fees /office related cost | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| Travel | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| Reports (incl. publishing) | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| Evaluation | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| Audit | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| Cost of activities | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| Other costs | <input type="text" value="0.00"/> | <input type="text"/> | <input type="text"/> | <input type="text" value="0.00"/> |
| In total | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> |

21. Receipts and/or tickets:

Scanned copies of invoices, receipts, tickets, payment orders or statement of bank account should be uploaded by grouping documents proving each cost in one file. Please give a number to each file with an explanation in English and with the corresponding sum in DKK. Upload a separate table with all the expenditures with the corresponding sum in currency of payment and DKK (with inserting 0 on the Expenditure line).

Originals of expenditure documents should be kept by the applying and partner organisations for 5 years.

| Nr | Type of document | Explanation | Expenditure (DKK) | Upload |
|--------------------|----------------------|----------------------|----------------------|---|
| 1. | <input type="text"/> | <input type="text"/> | <input type="text"/> | Upload file * No file uploaded yet  |
| Total expenditure: | | | <input type="text"/> | |

[+ Add another document](#)

Please review your bank requisites:

Account holder:

Reference number (if needed):

ID-number/reg. no.:

Bank:

Bank code (SWIFT/BIC):

Account (IBAN):

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[Preview report](#)

[Send to Management Body](#)

EXAMPLE